GUIDE

Global NIP Update Knowledge Management and Information Sharing Platforms Guidance

For the Global Development, Review and Update of National Implementation Plans (NIPs) under the Stockholm Convention (SC) on Persistent Organic Pollutants (POPs) (GEF 10785)

GGKP
FEBRUARY 2025
v.01

global environment facility
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INVESTING IN OUR PLANET

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DISCLAIMER

The findings, interpretations and conclusions expressed in this document do not necessarily reflect the views of the Global Environment Facility (GEF), Green Growth Knowledge Partnership (GGKP), Secretariat of the Stockholm Convention, project stakeholders, or the project countries.

In the event of any inconsistency or conflict between the information contained in this non-binding material and the Stockholm Convention on Persistent Organic Pollutants (POPs), the text of the Convention takes precedence, taking into account that the interpretation of the Stockholm Convention remains the prerogative of the Parties.

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Recommended citation: *GGKP (2025). Global NIP Update Knowledge Management and Information Sharing Platforms Guide. Geneva: Green Growth Knowledge Partnership.* This citation ensures proper acknowledgment and attribution in accordance with applicable standards.

ACKNOWLEDGEMENTS

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1.1. Overview

This document, developed by the Green Growth Knowledge Partnership (GGKP) under Component 4 of the Global Environment Facility (GEF) ID 10785 project, *Global Development, Review and Update of National Implementation Plans (NIPs) under the Stockholm Convention (SC) on Persistent Organic Pollutants (POPs)*, serves as a guide for participating countries to navigate the system of knowledge management and information sharing of the project.

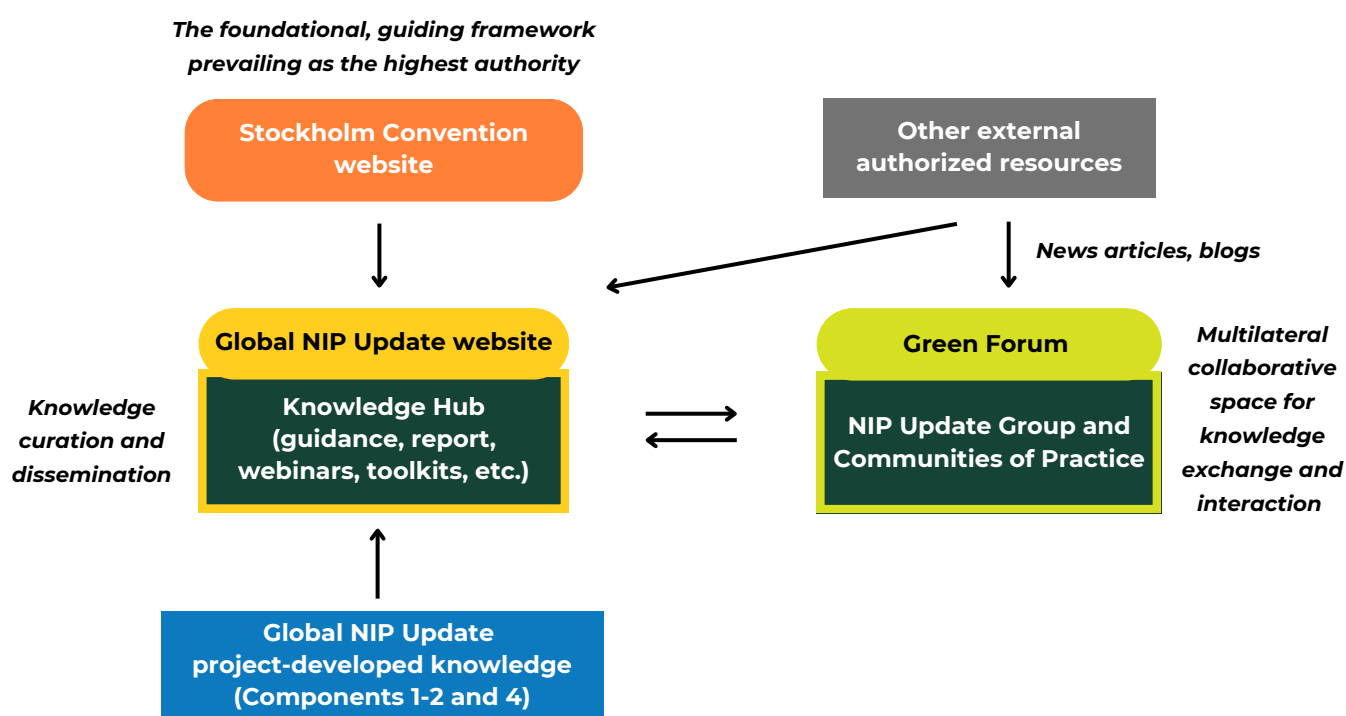**Figure 1. Global NIP Update knowledge management structure**

Figure 1 shows the Global NIP Update project's knowledge management structure. The **Stockholm Convention** (SC) serves as the primary guiding framework, providing the highest authority for Parties developing their NIPs. Project countries can access the SC website for information on POPs and NIPs developed by the Secretariat of the Basel, Rotterdam and Stockholm conventions (BRS Secretariat). The main knowledge-sharing platform of the GEF 10785 project is the Global NIP Update website.

This platform is designed to share and disseminate project-related information, deliverables, and knowledge with participating countries, ensuring user-friendly access to all necessary and curated knowledge resources. It complements SC resources by addressing country-specific challenges and integrating authorized external insights to enhance NIP implementation. Stakeholders can find project updates, NIP development resources and best practices, making it a vital tool for supporting countries to update their NIPs and meet their obligations under Article 7 of the Stockholm Convention.

The **Green Forum** is a virtual multilateral platform designed to facilitate knowledge exchange and interaction among project stakeholders. Its primary goal is to enhance information sharing and peer learning, enabling all stakeholders to share updates, ask questions and communicate effectively. Content shared on the Green Forum ranges from news articles and blogs to webinar summaries and publications. Members can contribute their knowledge and experiences and share opinions using the comment function, fostering collaborative knowledge-building.

The Development, Review and Update of National Implementation Plans (NIPs) on Persistent Organic Pollutants (POPs) Group – referred to as the **NIP Update Group** – serves as a global community for NIP practitioners and experts. Open to the public, this group providesa space to connect with stakeholders, share opportunities and events, and disseminate valuable knowledge. The group enables project stakeholders to create subgroups called "communities", which project countries and/or regional executing agencies can use as a public or private space for internal coordination purposes, or targeted dissemination and outreach efforts.

1.2. What is the GGKP?

The Green Growth Knowledge Partnership (GGKP) is a global network of organizations and experts that aim to identify and fill knowledge gaps in green growth theory and practice. As a knowledge broker, the GGKP facilitates knowledge exchange and collaboration to accelerate the global transition towards an inclusive green economy. It empowers stakeholders with actionable insights, bridging research and practice to drive environmental sustainability and green economic development worldwide.

**Figure 2. GGKP steering committee and platforms**

The GGKP is responsible for executing **Component 4** of the GEF ID 10785 project, focusing on knowledge management and information sharing. GGKP's role involves managing and disseminating knowledge products and tools, and maintaining a knowledge platform to assist participating countries in updating their NIPs under the Stockholm Convention. The GGKP operates the **Global NIP Update website** and the **Green Forum NIP Update Group**. It also offers technical support for countries and regional agencies willing to establish their own communities in the Green Forum.

2.1. How to access the website

The Global NIP Update page is open to everyone. Users can access it directly via the link or QR code, or through the Green Policy Platform Initiatives page.
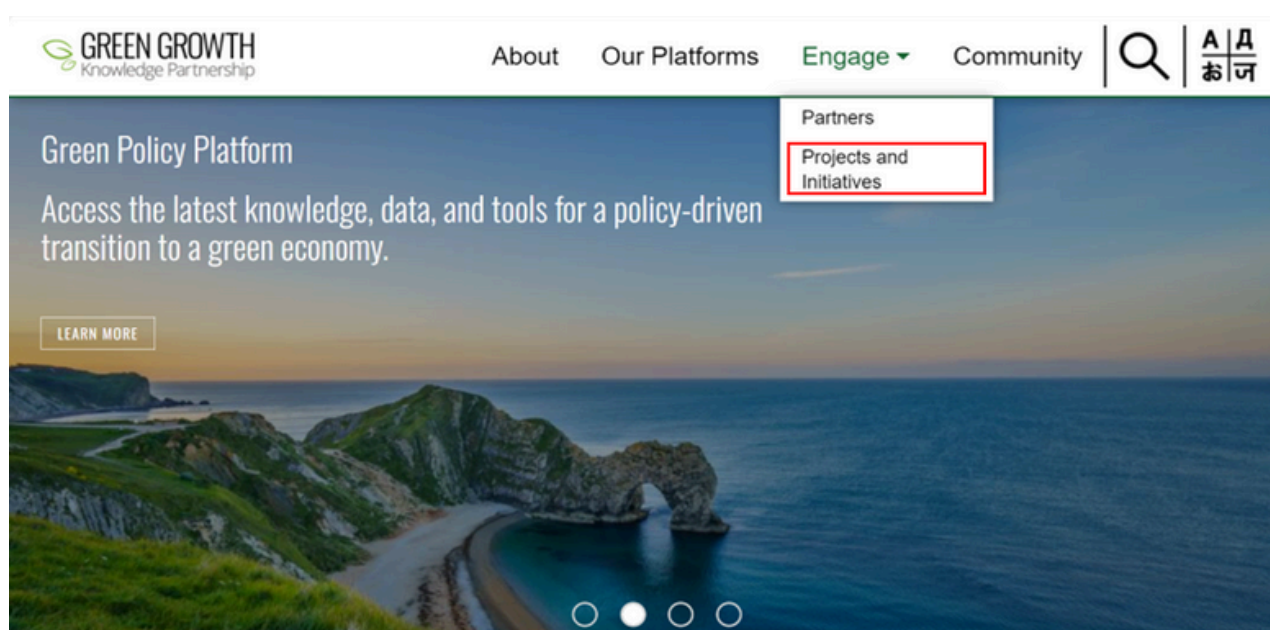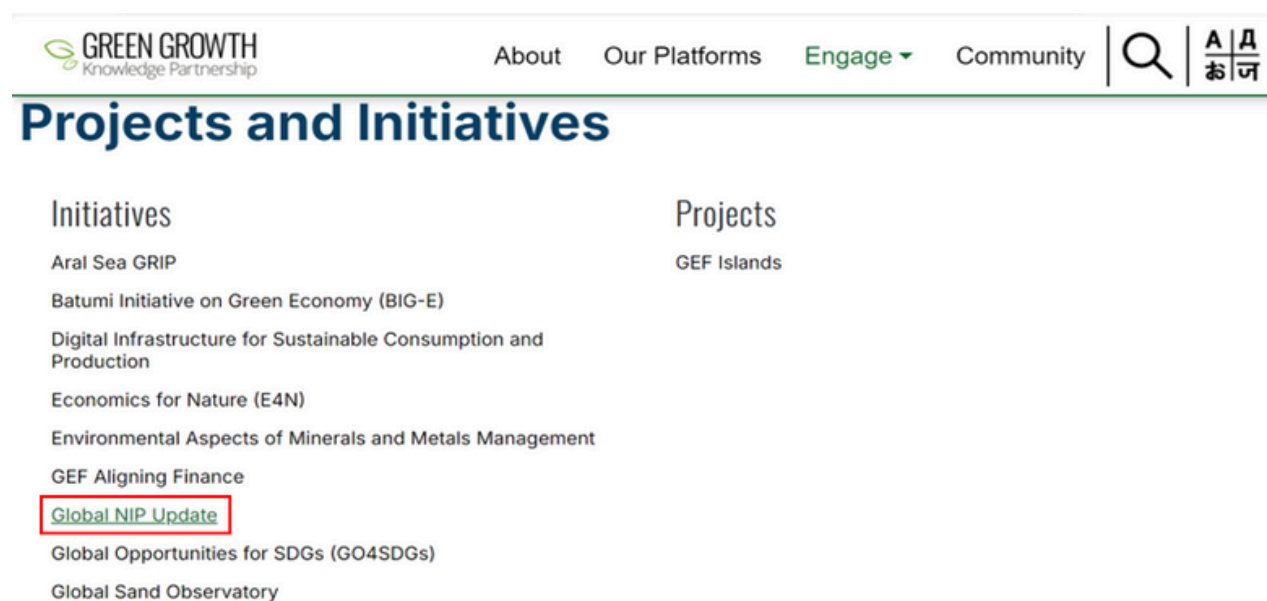
- **Direct access via URL**

https://www.greenpolicyplatform.org/initiatives/global-nip-update
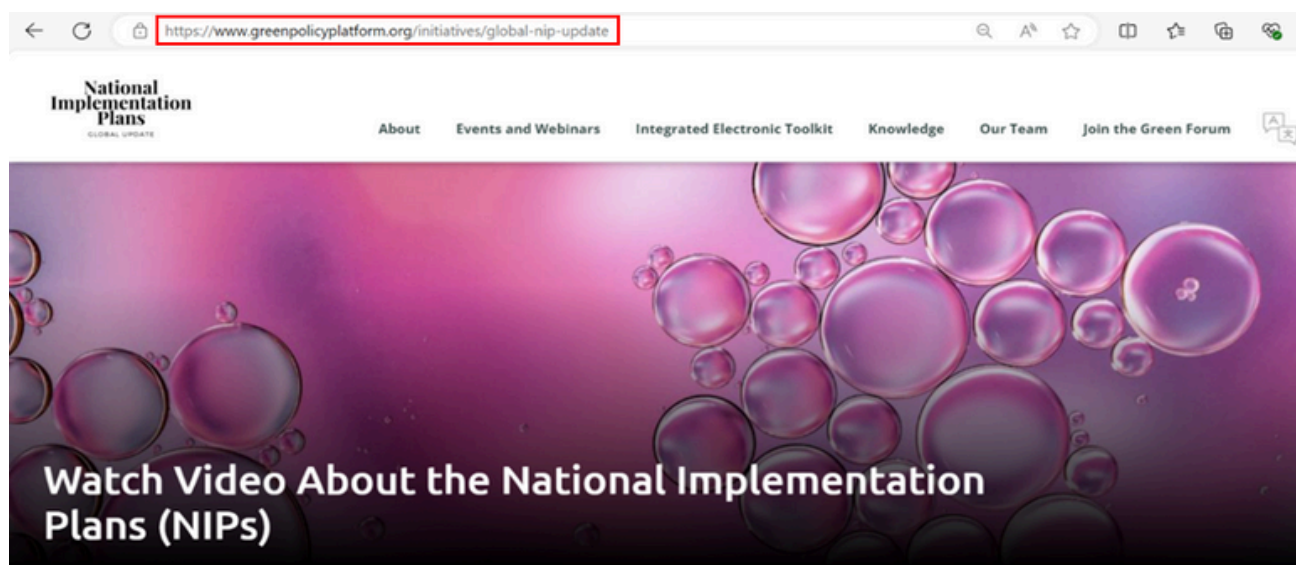
- **Access through GGKP's Green Policy Platform**

The platform is accessible through the GGKP website.

1. Go to the GGKP website (https://www.greengrowthknowledge.org)
2. Navigate to the Engage tab, then select Projects and Initiatives

3. Choose Global NIP Update

- **QR code**

A QR code is provided for immediate mobile access to the platform. Please scan the code with the mobile device to be redirected to the Global NIP Update project page.
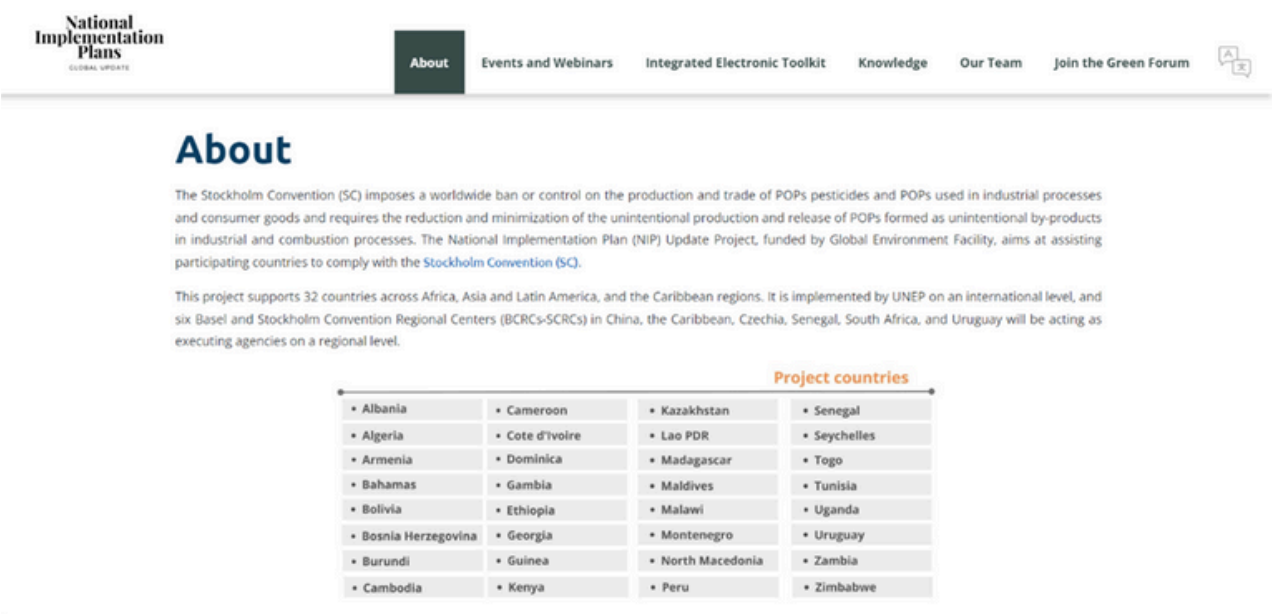
2.1. How to navigate the website

Through the navigation tabs at the top of the page, users can easily access different sections of the website as specified below.

2.2.1. About

This page provides a general overview of the Global NIP Update project, its structure and a list of project countries.

2.2.2. Events and webinars

The Events and Webinars page provides a comprehensive overview of upcoming and past events related to the Global NIP Update project. It is a resource for participants to stay informed about key workshops, webinars and other engagements to support the development and update of NIPs under the Stockholm Convention.
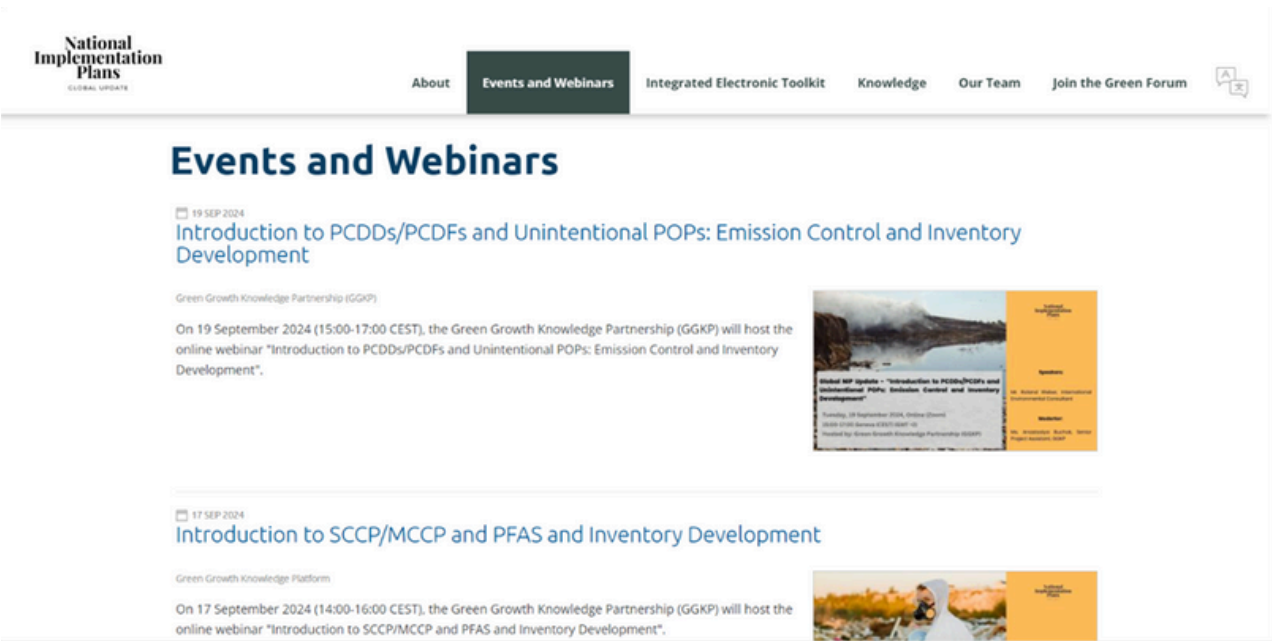
For upcoming events, users can: learn about the event's objectives, agenda and speakers directly on the event page; download the concept note for additional details; and click the registration button (if available) to register for the webinar or workshop.

After a GGKP event or webinar, the video recording is uploaded to the event page in English and in the available interpretation languages. Presentation slides and other relevant materials are also added to the event page.

These pages, if applicable, may also contain buttons linking to related publications that the webinars and events introduce and explain.

2.2.3. Integrated electronic toolkit

This page provides an overview and link to the integrated electronic toolkit. The toolkit is a web-based solution developed by the UnitedNations Environment Programme (UNEP) under the GEF ID 9884 project *Integrated Stockholm Convention Toolkit to Improve the Transmission of Information under Articles 7 and 15*. The toolkit page streamlines the development, submission, and management of NIPs and national reports,featuring key modulesfor NIP transmission, POPs inventory and guidance to support countries in fulfilling their Convention obligations. For detailed guidance on using the toolkit, please refer to this link.

2.2.4 Knowledge

The Knowledge page is a comprehensive library offering guidance, case studies, reports, courses and multimedia to support Parties in developing, reviewing and updating NIPs. It features project-specific resources and curated external materials on NIP development and POPs management. All content is selected, synthesized and curated by GGKP for the Global NIP Update project.
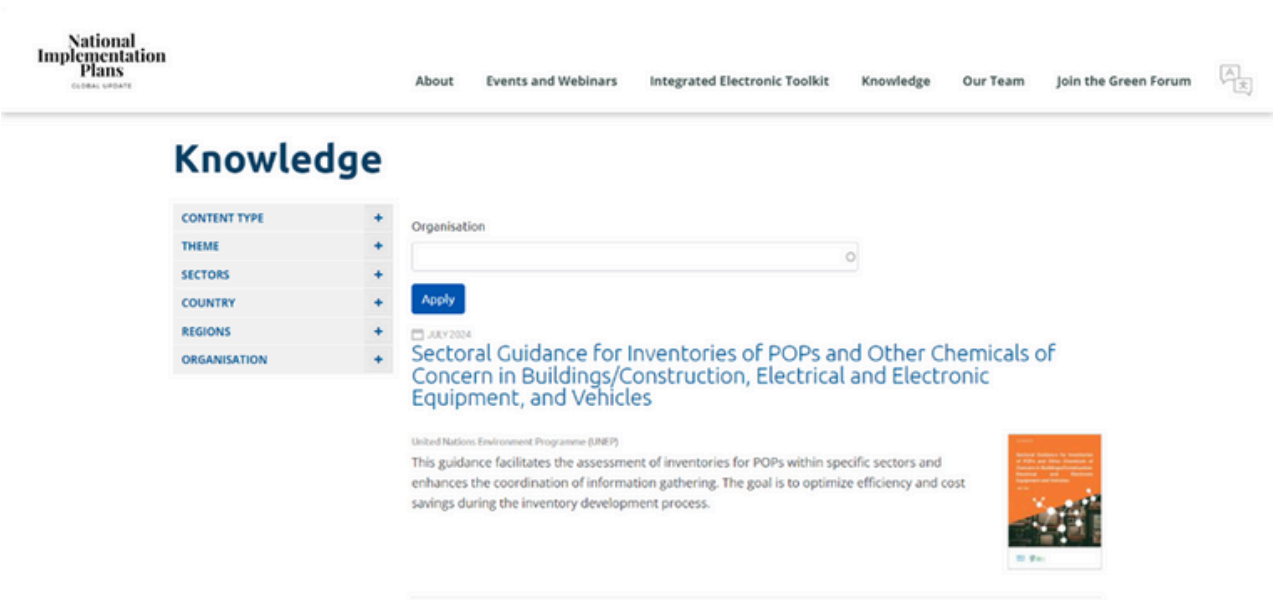
Each knowledge product has a separate page where users can read a brief overview of the knowledge product and download the file. These pages, if applicable, may be linked to the webinars or events introducing and explaining these knowledge resources.
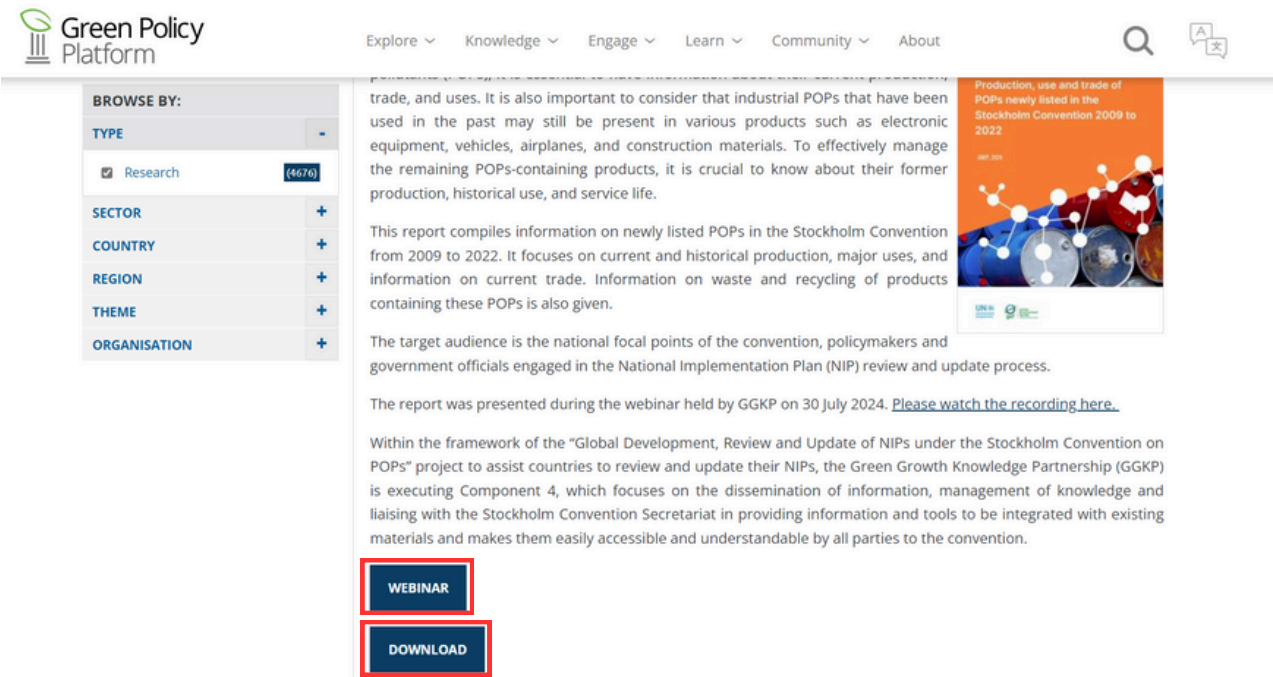
2.3. Additional features

2.3.1. Knowledge filter

Explore all knowledge resources published by GGKP using filters such as content type, theme, sector, country, region and organization. For the Global NIP Update project, GGKP has also developed a chemical taxonomy to further refine the search.
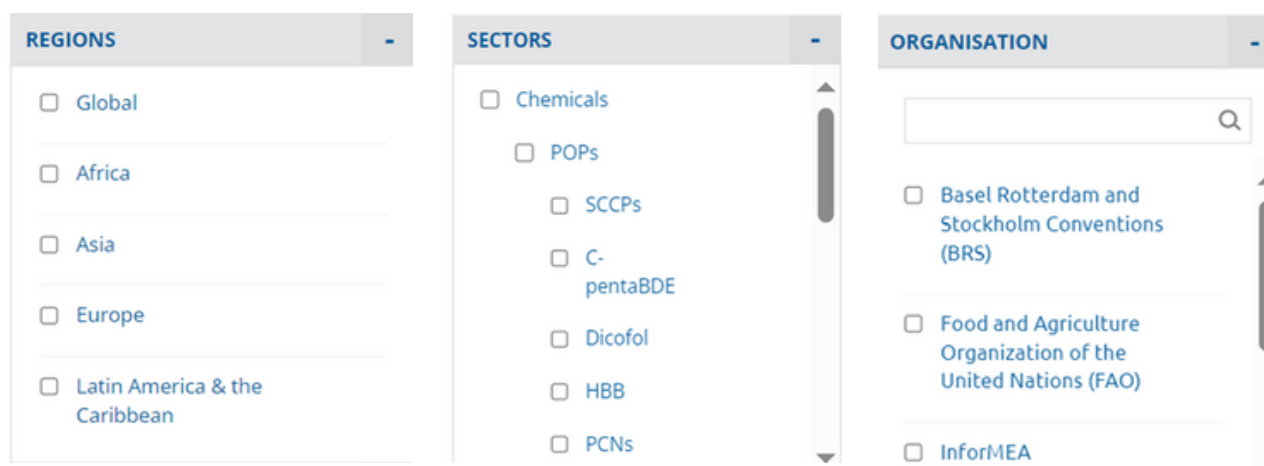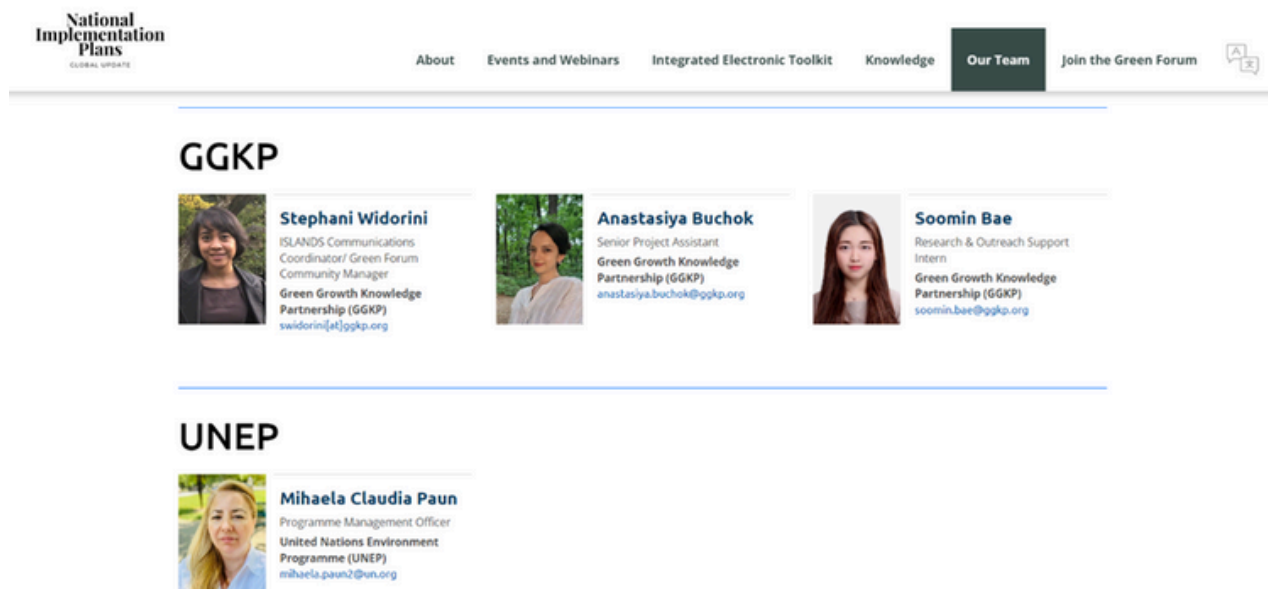

2.3.2. Language options

Automated translation into 82 languages is available to ensure accessibility for all users. Please select your preferred language before you navigate the page

.
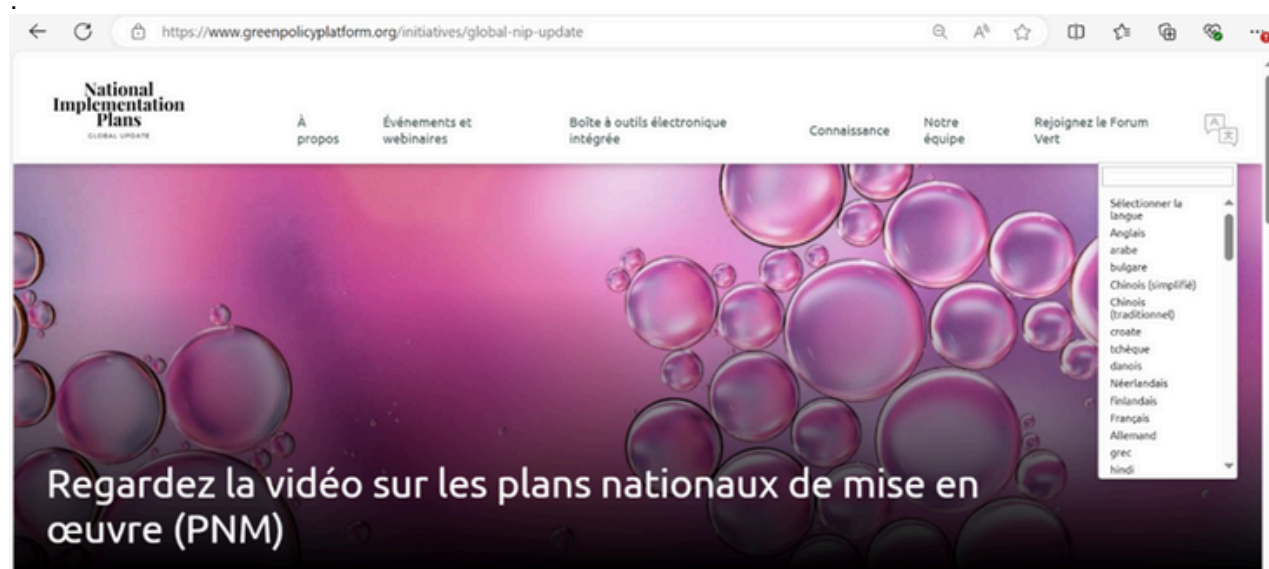
2.4. Our team

This page introduces team members involved in the Global NIP Update Project from GGKP, UNEP and regional executing agencies (BCRC Caribbean, BCRC-SCRC China, Africa Institute, RECETOX, BCRC/SCRC Senegal, BCCC-SCRC Uruguay). Please explore the contact information to connect with the teams for support and inquiries related to the project.

2.5. Join the Green Forum

This page invites stakeholders to join the NIP Update Community of Practice within the Green Forum, a dedicated space for professionals to engage in open dialogue, share experiences and collaborate on capacity-building efforts related to the NIP update process.
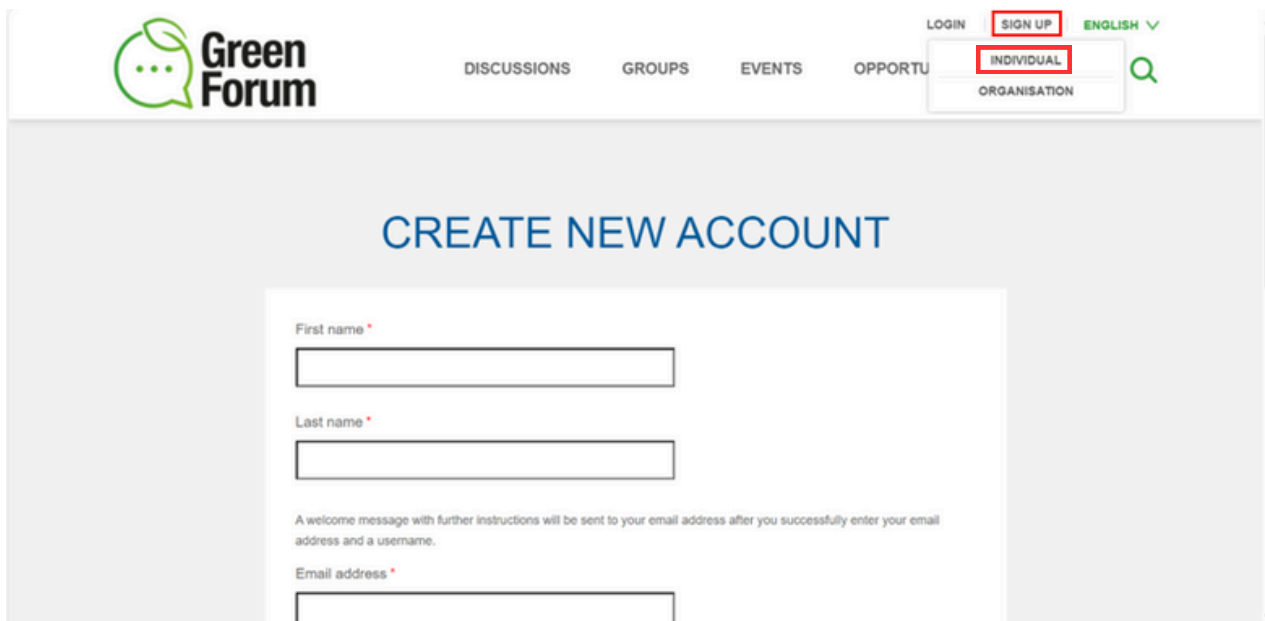
3.1. How to join the Green Forum and NIP Update Group

- **Sign up to the Green Forum**
  - If you are not already a member, please first sign up for the Green Forum.
  - Visit the Green Forum homepage and click on the "**Sign Up**" button.
  - Fill in your details and create your profile.

  - You will receive **an email to verify your account** before your first login, followed by a welcome message once you are successfully logged in.

- **Join the NIP Update Group**
    - After signing up, follow the link to the Development, Review and Update of National Implementation Plans (NIPs) on Persistent Organic Pollutants (POPs) Group, or scan this QR code with your mobile device.
    - Click on "Join" on the banner to become a member.
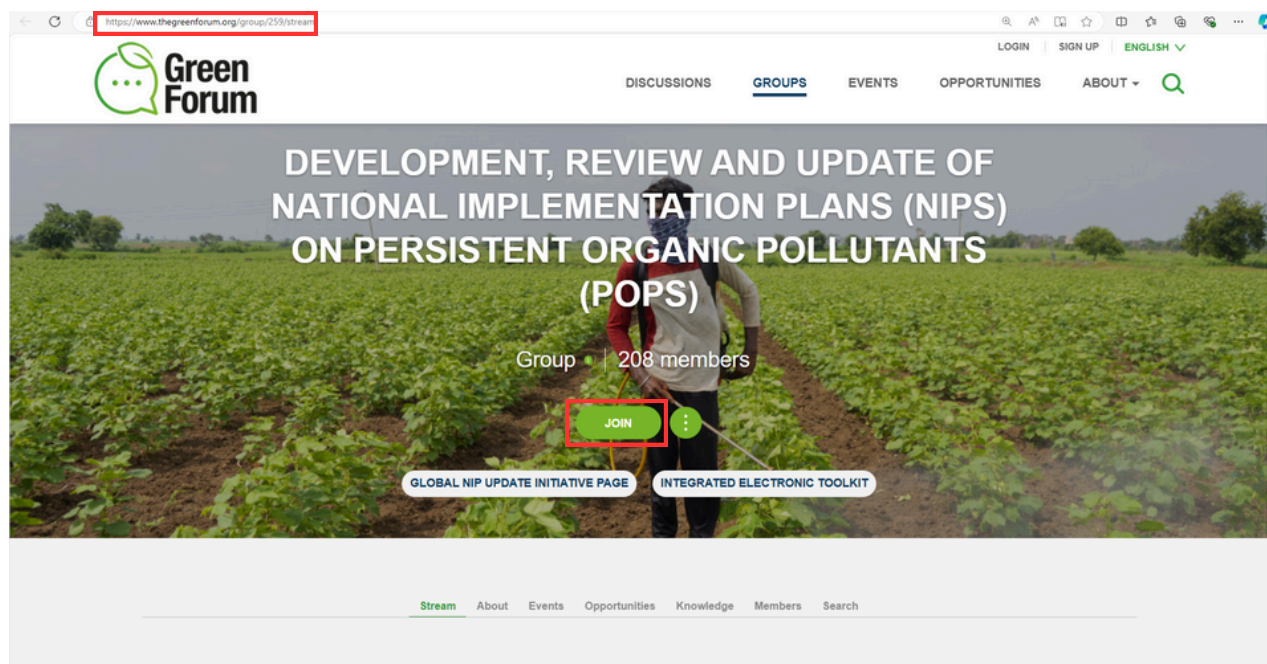
3.2. Green Forum functionality

For a detailed guide on using the Green Forum, click here. Two tutorial videos are also available.

The Green Forum homepage presents the groups you joined, the latest public opportunities and blogs, and upcoming events. It also shows the most recent posts, which can be filtered by *Public, My Groups, My Posts and Followed.*
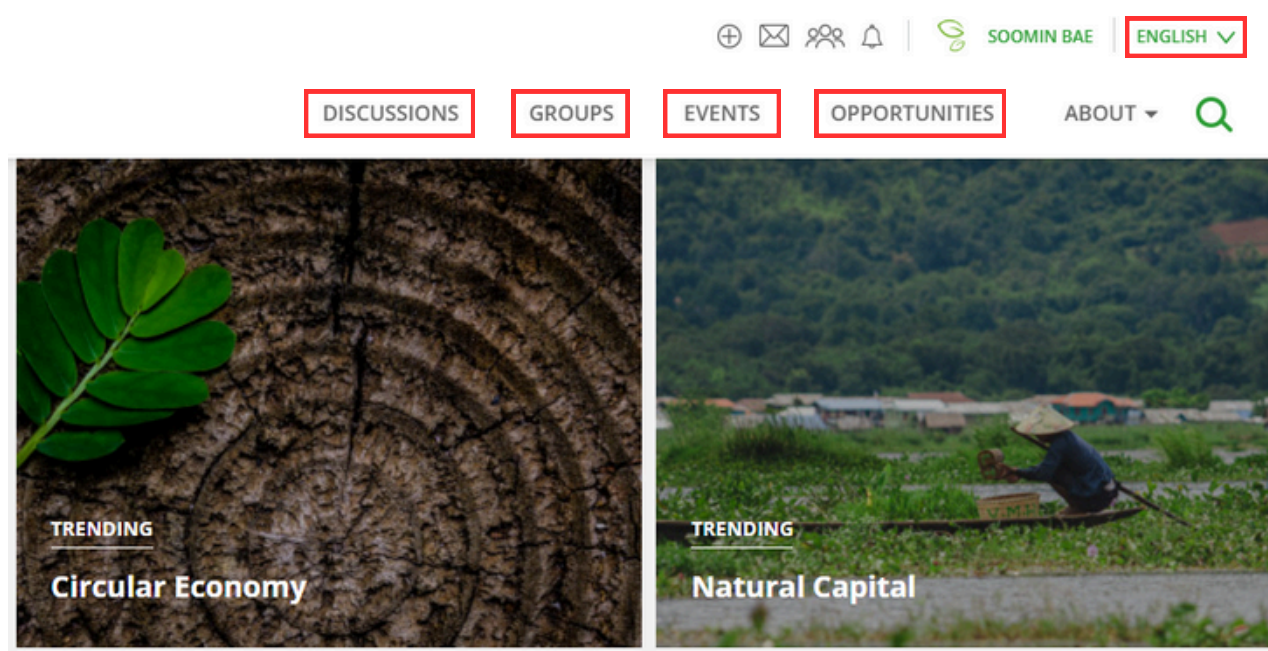
Green Forum

The highlighted sections are key elements of the Green Forum navigation menu:

- Users can select their preferred language from the top right corner. The Green Forum supports translation options in **73 languages** to serve a diverse audience.

- **Discussions**
  - Discussion spaces are open to the public and cover various green growth topics. While anyone can view posts without logging in, registered Green Forum members can actively participate in discussions.

- **Groups**
  - Groups provide a space for knowledge exchange, collaboration and coordination among members of networks, projects, or initiatives. Groups can be set as public or private based on their purpose.

- **Events**
  - Any member can create an event. All upcoming ongoing, and past *public* events can be found on this page.

- **Opportunities**
  - Any member can create an opportunity. These are generally calls for applications and papers or jobs. All *public* opportunities can be found on this page.

More on groups:
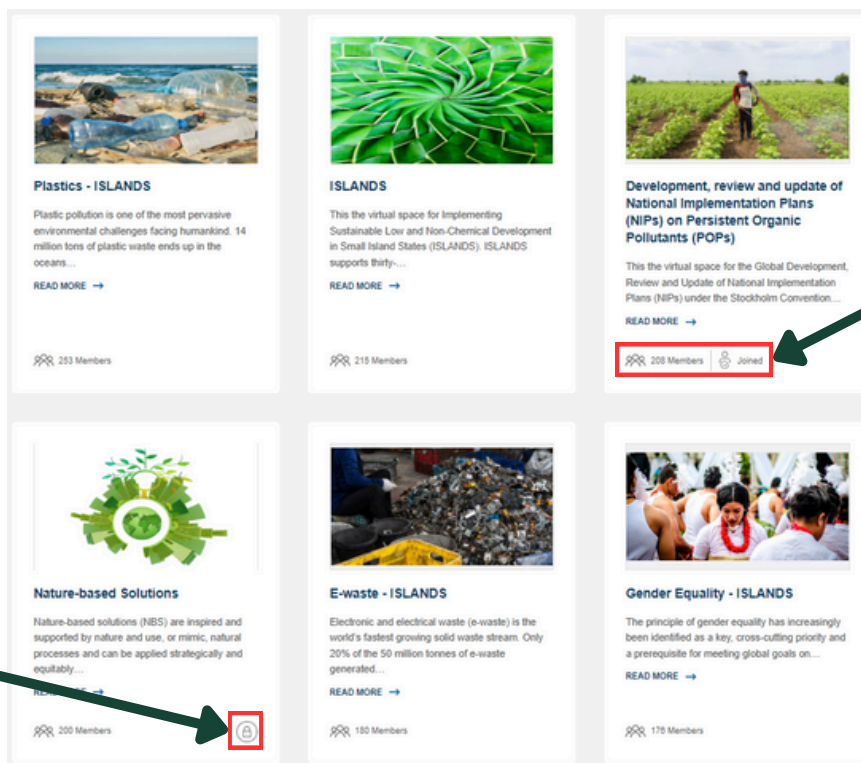
If you are a member of a group, it will show you as *joined*.

This icon indicates whether the group is private or invite-only; no information is available unless you are a member of this group.

You can create a post from either the homepage or within discussions and groups. It can include video links, URL, files, images and polls.
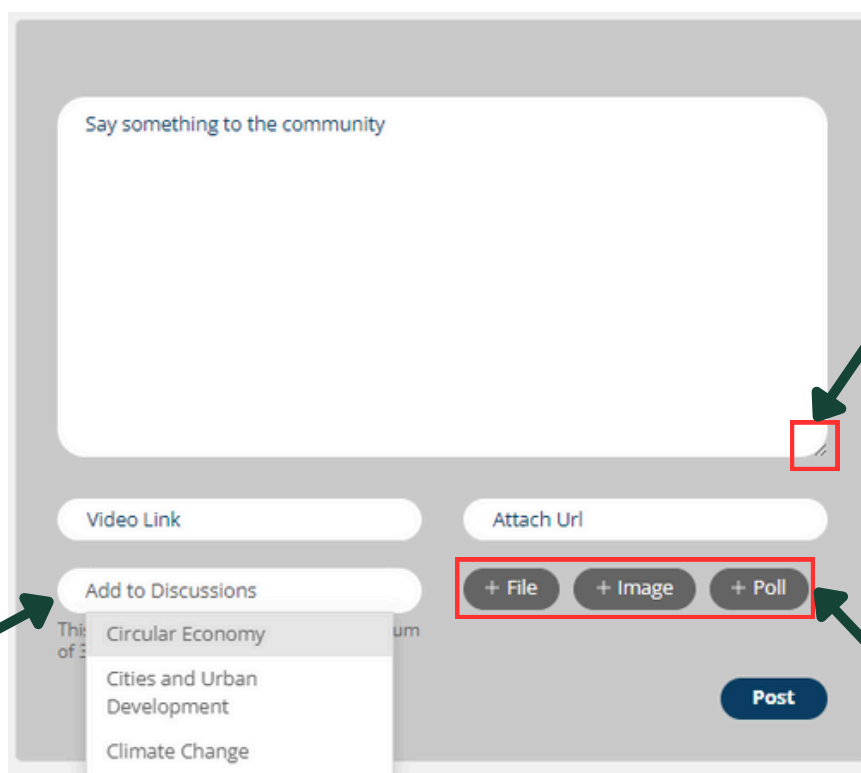
Drag this to expand or shrink the size of the window.

If the post is in a public group, it can be shared in 3 other thematic discussions.

You can include a file, image, or poll in a post.

Users can search for other members on Green Forum and check their profiles.

To access the full list of Green Forum members.

To find specific members, you must use the search bar on the Members page.
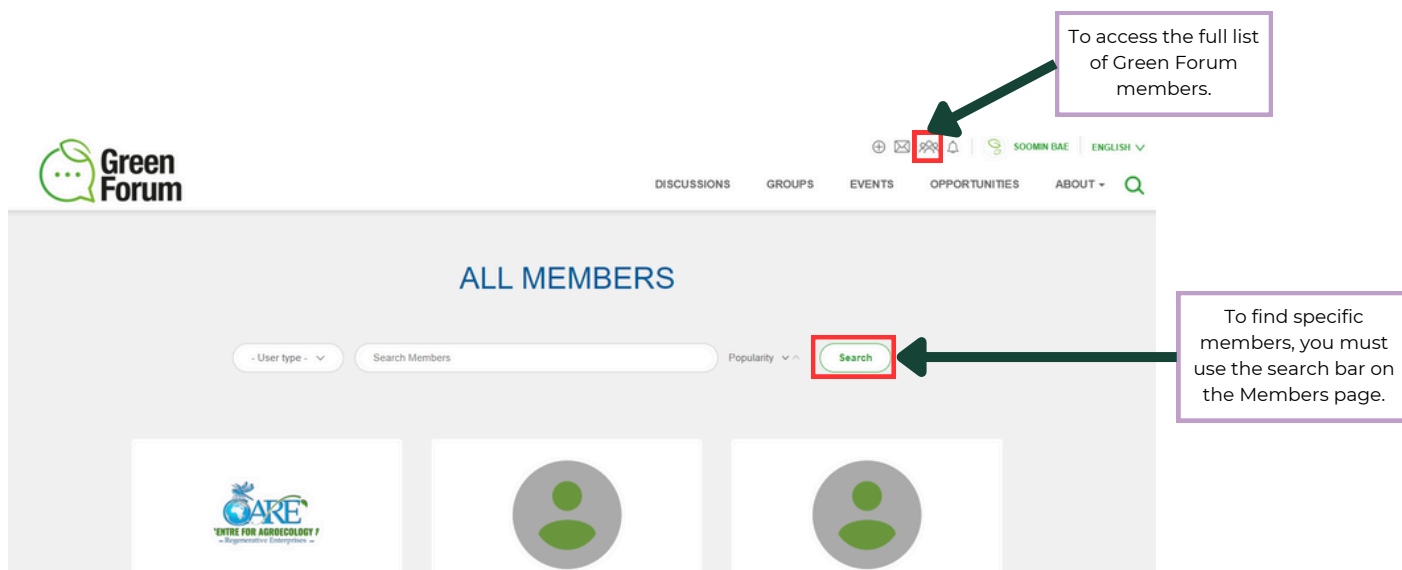
3.3. NIP Update Group and communities

The NIP Update Group serves as both a public and private platform for engaging stakeholders on topics related to POPs and NIPs.

- **Public:** Open to all, this platform allows all interested parties to stay informed about webinars, events and opportunities within the project. Knowledge resources, blogs and posts shared in this space are accessible to anyone online, fostering broader engagement.
- **Private:** Designed for internal collaboration, this space can be utilized to facilitate discussions on the NIP coordination process, internal updates and targeted outreach efforts. It serves as a dedicated area for sharing information with specific stakeholders.
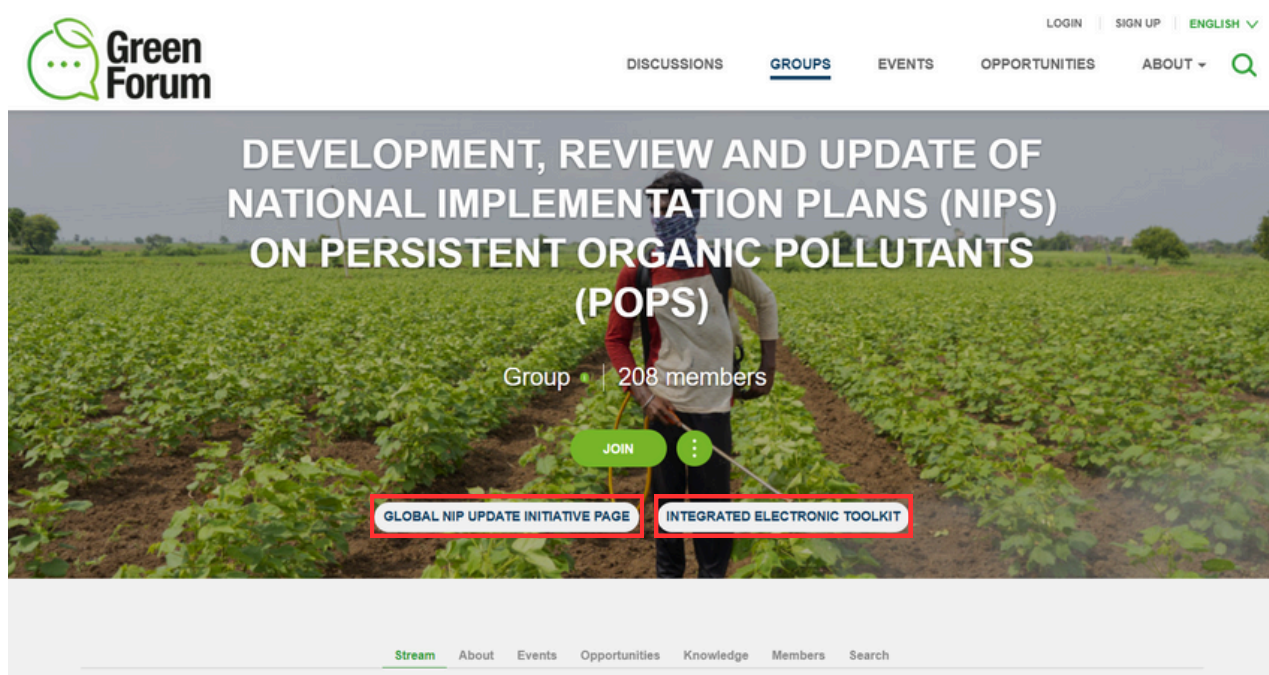
3.3.1 Structure

The global **NIP Update Group** is a public space, and any interested party can join and participate in the group. Within the global NIP Update Group, **communities,** or subgroups can be created and managed by project countries or regional executing agencies and further tailored to respective audiences. NIP Update communities can be created for the following purposes: **NIP Coordination Groups** and **Communities of Practice** (Figure 3).

Figure 3. Organization of the Green Forum NIP Update Group
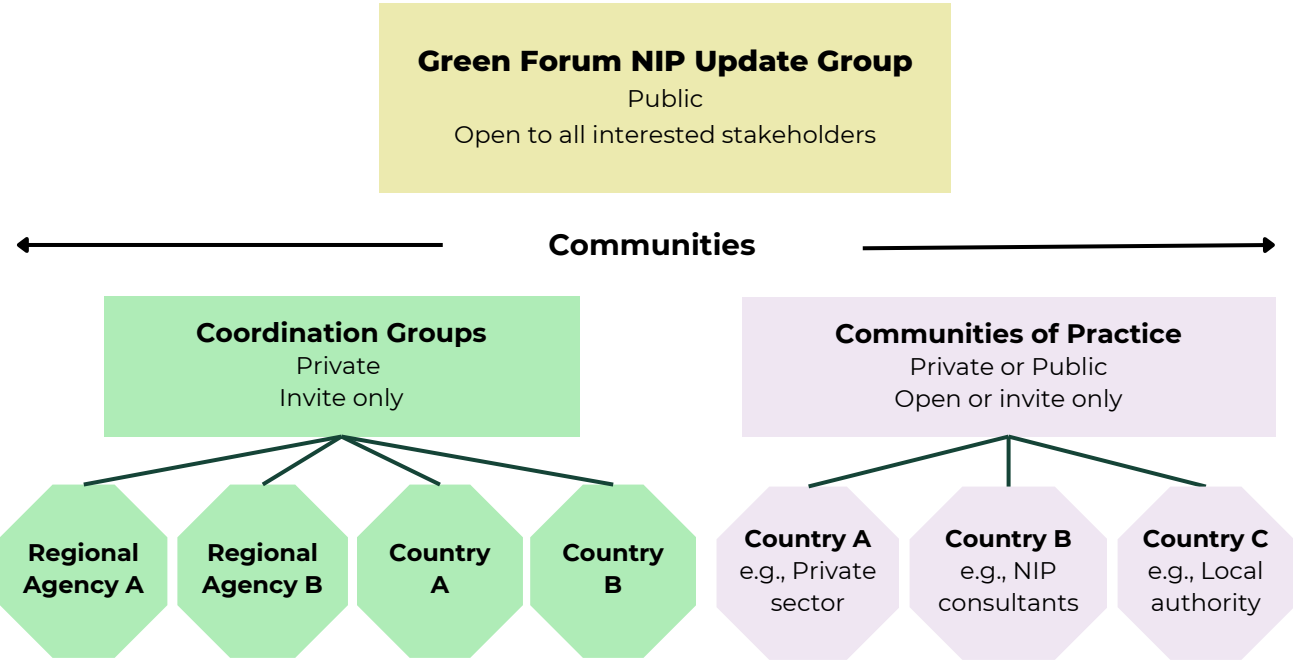
This graphic represents the organizational structure of the Global NIP Update Group, with the potential examples of coordination groups and communities of practice planned for 2025.

3.3.2 NIP Update Group

The overall NIP Update Group is the global community of NIP practitioners and experts. This group is open to the public and serves as a space to connect with POPs experts and project stakeholders, share relevant opportunities and events, and disseminate knowledge. Users can easily navigate to other Global NIP Update digital toolkits and platforms from the main page of group.

Events, opportunities, blogs and knowledge products can all be uploaded on the Green Forum. Anything uploaded within the overarching NIP Update Group will be accessible to anyone disregarding their membership on Green Forum. The steps for uploading an event, opportunity, blog, or knowledge product are similar. Key elements to consider are highlighted below.

- *Events*
  - Share details of upcoming **events and webinars** related to POPs and NIPs. Past events are also available for reference.

Switch between viewing past events and upcoming events.

Once you set the event status and/or search filters, hit apply.

- *Opportunities*
  - Promote opportunities requiring POPs and NIPs expertise.
  - There are three opportunity types: Call for Applications, Call for Papers and Jobs.
  - Always include a closing date.

- *Blogs*
  - Publish blog posts to share your experiences or insights.
  - If published somewhere else originally, please include a line at the end of the blog to indicate the source and link to it.

- ***Knowledge products***
  - Upload guidance, research, learning materials and project documents.
  - Ensure the "Knowledge date" reflects the original publication date, not the upload date.
  - Include all relevant organizations under "Publisher(s)" and add new ones if needed.

Once you set your search filters, hit apply.

Indicates if the resource is visible to everyone or just group members.

3.3.3. Coordination groups and communities of practice

Coordination groups and communities of practice are designed to be led by individual countries or regional executing agencies. They can request GGKP to create a community within the Green Forum NIP Update Group and manage it independently, making it available for the stakeholders of their choice. Communities can serve various purposes, such as collecting data from the private sector, communicating current NIP progress to consultants or local authorities, and sharing or archiving new knowledge and NIP-related events. Managers/owners of the communities of practice can tailor the community to the specific engagement activities expected from the target audiences. They can also determine whether their community will be private or public based on their objectives. Materials shared within private groups are restricted to invited members only and are not visible to the public.

Indicates if you are already a member of a community.

If you are not a member of a community and see this, you can click on "Read More" and request to join the community. If there is no lock icon, then the community is open for anyone to join.
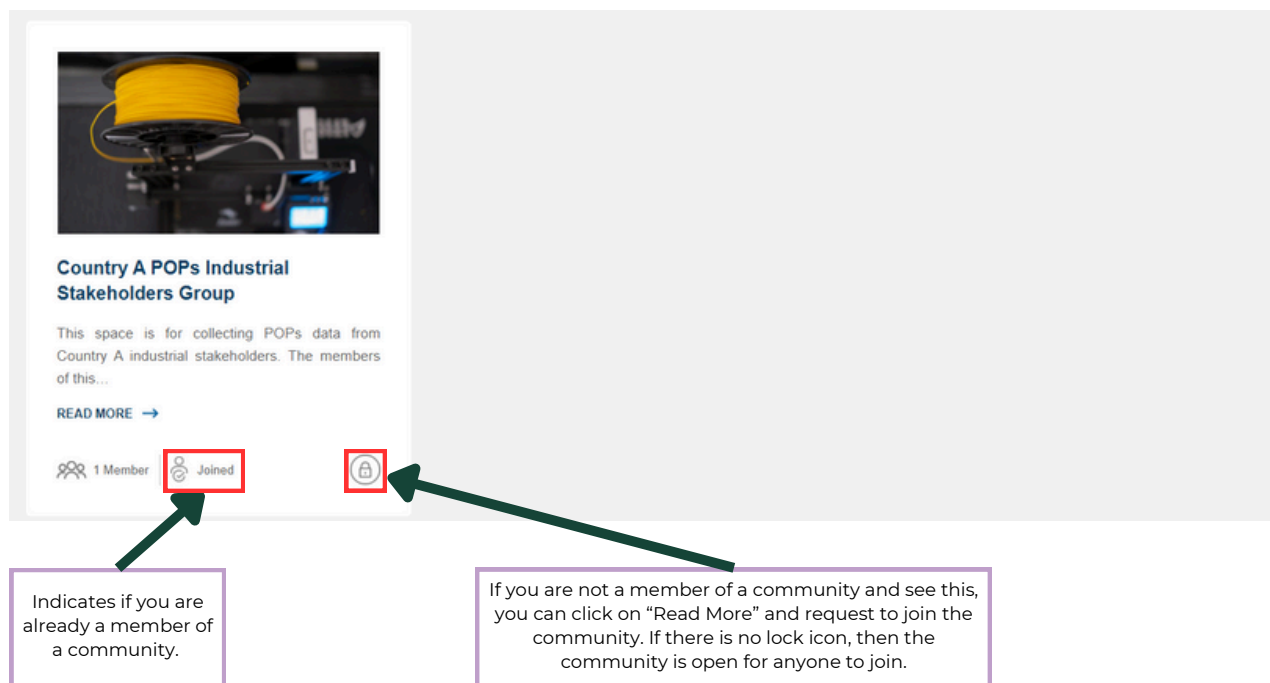
When countries are creating a community, the following steps should be followed:

1. Define the type of community (private/public) and identify stakeholders to include, such as National Coordinating Mechanisms (NCMs), private sector representatives, academia, civil society, and/or press, etc.

2. Submit an email request to GGKP **(anastasiya.buchok@ggkp.org; soomin.bae@ggkp.org or stephani.widorini@ggkp.org)** to create a private or public group for these stakeholders. GGKP will also provide training to ensure effective group management.

3. Upon request, GGKP can suggest and review engagement activities to help the community interact with its stakeholders and keep them updated.

4. Assign a manager to oversee and maintain the group's activities.

5. Conduct regular outreach activities**.** Maintain consistent communication with stakeholders by sharing:
   - Updates under the Stockholm Convention
   - New resources about POPs and NIPs
   - Changes in national regulations
   - Capacity-building events
   - Regular newsletters and other relevant materials
   - Other information tailored to the needs and nature of engagement of community stakeholders

These are the options that users need to decide when creating a community in the NIP Update Group. The bolded text indicates required actions and the **green bolded text** presents recommended actions for communities of practices. Members who want to create a community should provide information on these options to the GGKP team.

- **Group type**
  - Secret group (invite only, contents always hidden from the public)
  - **Flexible group** (customizable settings)

- **Secret Group**
  - Settings
    - **Title**
    - **Description**
    - **Image**
    - Files
    - **Choices**
      - Hide users
      - Enable blog
      - **Enable newest member**
      - **Enable Q&A panel**
  - Content
    - **Short summary**
    - Logo
    - Link
    - Video
    - Sign up details
    - Key topics
    - Banner links

- **Flexible Group**
  - Content
    - **Title**
    - **Description**
    - Key topics
    - Sign up details
    - **Image**
    - Files
    - Choices
      - Enable blog
      - **Enable newest member**
      - **Enable Q&A panel**
    - Banner links
    - **Short summary**
    - Logo
    - Summary link
    - Video
  - Settings
    - Group content visibility options
      - Public
      - Community
      - **Group members**
    - Join methods
      - Open to join
      - **Request to join**
      - Invite only

Anything added to a "Secret Group" or a "Flexible Group" with its visibility set to "Group members" will remain hidden from those outside of the community. In a "Flexible Group", any event, opportunity, knowledge product, or blog can be set to *public* upon creation, allowing them to be shared with a broader audience.

For any support and additional information about the Global NIP Update website or Green Forum NIP Update Group, please feel free to contact the GGKP team.

For knowledge management, GGKP-hosted events and overall project-related topics, contact Anastasiya Buchok at anastasiya.buchok@ggkp.org

For Green Forum, outreach assistance and guidance, contact Stephani Widorini at swidorini@ggkp.org

For Green Forum NIP Update Group, Country-specific research and data collection, contact Soomin Bae at soomin.bae@ggkp.org